

West Virginia Association of Student Financial Aid Administrators  
Business Meeting  
The Resort at Glade Springs-Daniels, WV  
March 28, 2008

The meeting was called to order by Brian Weingart at 8:30a.m.

SECRETARY'S REPORT:

The minutes of the October 26, 2007 business meeting were included in the conference packets. Candi moved & Kaye seconded to accept the minutes. The motion passed.

TREASURER'S REPORT:

A current ledger was included in the conference packets. Vicki asked how many registered for the conference. She said 80 but 5 did not show up. Jan moved and Buck seconded to accept the report. The motion passed.

COMMITTEE REPORTS:

POLICIES & PROCEDURES/CONSTITUTION:

Candi said amendment to the by laws passed and that she has updated the policies and procedures and constitution and by laws.

AWARDS:

Brian apologized for not recognizing Margaret Legge's retirement at Thursday's dinner. He acknowledged her 17 years of dedication to the financial aid profession, including 16 years to WVASFAA. Tammy Saunders will take her retirement gift to her. Brian will remind Lake Tackett to see that Candi Frazier and Kathy Mills get their awards from last year.

NOMINATIONS:

Brian announced the following election results:

President Elect-Elect: Sandra Oerly-Bennett Shepherd University  
Secretary: Patricia King West Virginia State University  
Associate Member-Elect: Ben Brudnock Citizens Bank

SCHOOL COUNSELOR TRAINING:

Please contact James if you are interested in hosting a workshop this fall.

NEWSLETTER:

Send any information to Patricia for the spring newsletter.

MEMBERSHIP:

No report.

#### AWARENESS:

Nina gave a summary of awareness activities. Workshops were held in Charleston, Beckley, Clarksburg, and Wheeling. Attendance varied at the sites. Twelve volunteers assisted families with financial aid applications in Wheeling. She said there were 80 calls into the toll free number. Thirty students were helped at AES and HEPC offices. Nina thanked HEPC for paying for the radio spots. She said that HEPC wants to partner with us on early awareness in the future.

#### PROFESSIONAL DEVELOPMENT:

No report.

#### ARCHIVES:

Kaye said that the pictures were still being scanned and would be done soon. The new camera was purchased for under \$300. Everything was shredded. If anyone has any committee reports from the 90's please send them to her.

#### GOVERNMENT ISSUES:

Brian discussed state and federal issues affecting financial aid, including: the Department of Education training in May will focus on regulatory changes-you can register on the IFAP school portal; the state grant has changed to a scale award; Governor Manchin has asked the HEPC to review the Promise Scholarship and an ad hoc committee will do this.

#### WEB PAGE:

Send any info to Susan or McRae. Vicki reminded everyone to review their profile and update as needed.

#### NASFAA TRAINER:

Training was held at WV State University and WV University in December. Close to 40 participants received guidance on counseling students and parents.

#### LONG RANGE PLANNING:

Vicki announced that the Department of Education spring training will be held on May 8, 2008 at West Virginia State University. She asked Brian if WVASFAA could sponsor the breakfast and he said yes. The fall 2008 conference will be held at the Days Inn Hotel-Flatwoods October 28-31, 2008. Room rates will be \$65 single and \$72 double. She is looking at Blennerhassett Hotel in Parkersburg and Holiday Inn in Fairmont for future conferences.

#### ASSOCIATE MEMBER ISSUES:

Ben reported for Pat. He said that for the fall conference we had 20 exhibitors but for spring we have 14. Pat surveyed the associate members to find out if their organization would support 1 or 2 conferences; what they felt was a reasonable exhibition fee; and what was the best time of the year to schedule a conference. She got back 14 responses with the following comments:

\*have our conference in the spring since FSA and MASFAA are held in the fall and since the training opportunities at FSA/MASFAA are so good

\*our exhibition fee is relatively high-\$750 for one or \$1500 for two is the standard; they suggested \$800 for one or \$1500 for two

\*only want to pay for one conference

#### WVASFAA PROMOTION:

Nina sent Buck high school labels. He sent a letter and an order form for schools to let him know how many buck slips they wanted. Twenty seven schools replied and 4409 slips were distributed. Buck and Karen Lay attended Higher Ed Day at the legislature and shared a table with HEPC.

#### SPRING CONFERENCE:

Brian reminded everyone to fill out evaluations. He thanked the Site and Program committees for all of their hard work.

#### OLD BUSINESS:

No issues.

#### NEW BUSINESS:

Jan mentioned the old ballots. Vicki moved and Jean Ann seconded to destroy the ballots from the previous election. The motion passed.

#### SECTOR:

##### PUBLIC:

Kaye Widney said there was discussion about:

\*the current situation for campuses with both two and four year components. They have different missions and it is very hard to administer aid to two schools. Staffing issues were discussed and how to operate two schools with one staff.

\*TEACH grant.

\*ACG and SMART grants and how eligibility is determined: either by admissions or registration.

\*HEAPS and SAP.

##### PROPRIETARY:

No issues.

##### ASSOCIATE:

Ben Brudnock said there was discussion about how many conferences to attend and the impact it has on budgets. He said we need to be aggressive in recruiting new members to the association.

##### PRIVATE:

Brian said there was discussion about policies and procedures; ACG and SMART grants; enrollment issues on campus.

**WVASFAA SCHOLARSHIPS:**

The four scholarship recipients for this year are:

Samantha Faye Wetzel High School  
Olivia Ferrell Gilmer County High School  
Justin Jones Nicholas County High School  
Jessica McLaughlan Berkeley Springs High School

Brian reminded everyone to leave their nametag on the table and fill out their survey and conference evaluation. Ben asked if there is language in the bylaws regarding seeking corporate sponsorship. Vicki asked when most exhibitors' funding was decided on. Ben said that it varied from company to company.

Diane Clothier discussed separate accounts for NSLDS for schools that have a community college component. She reminded everyone of the importance of using the correct log in information when reporting an overpayment.

Diane moved and Vicki seconded to adjourn the meeting at 9:05a.m.

Respectfully submitted,

James R. Buchanan  
Secretary