

West Virginia Association of Student Financial Aid Administrators  
Executive Committee Meeting  
Days Hotel  
Flatwoods, WV  
October 28, 2008

**MEMBERS PRESENT**

Karen Lay, Vicki Saunders, Brian Weingart, Patricia King, Carla Strawn, Buck Eagle, Sharon Howard, Cindy Hoduk, Jean Ann Bevins, Sandra Oerly-Bennett, Nina Morton

**SECRETARIES REPORT**

We did not have full copy of minutes from the July 18, 2008 executive committee, it was missing two pages. Motion was made by Sandra and seconded by Nina to approve minutes with corrections. Minutes need to be emailed to exec for final approval.

**TREASURER'S REPORT**

Sharon passed out ledger as of this morning. About \$1000 not receipted in because she received checks this morning. Vicki asked if collections were received from people that owed dues from past years. Sharon said yes they are all paid. Next website bill will be more because of registration form online. Every change costs more money. Mistake on ledger so Conference registration is down one line, we have collected \$1400 so far. \$2250 will really be \$3000 on Exhibitors fees. Jack said HEPC will probably make a contribution. 66 people were registered this morning when printout was done. A lot of people have not paid yet. Sharon has reimbursement forms if anyone needs them. Motion made by Buck and seconded by Sandra to accept the treasurer's report.

**FINANCE**

No report

**ASSOCIATE MEMBER ISSUES**

Pat is no longer with Chase and Carla stepped in to cover this conference. There will be 6 exhibitors; 2 lenders and 4 guarantors @\$750 ea. At the MASFAA conference, Carla found out that other states were charging some lenders a higher registration fee to attend the conference because a lot were not exhibiting but coming to the conference. Brian suggested that Buck discuss this during his business meeting. TG, AES, PNC, Ed America, ASAF, and USA are exhibiting. ECMS, Elm, Sallie Mae, Citizens are coming but not exhibiting.

**AWARDS**

There are two awards being given at this conference but neither one will be at the dinner Wednesday night. Awards information is being passed on to James and yrs of service will be at the spring conference

P&P

Updated on website

#### NOMINATIONS

Sandra is President Elect; Trish King is Secretary, Sharon Howard is Treasurer, Brian Weingart will do nominations.

#### SCHOOL COUNSELOR'S WORKSHOP

James was not present but sent his report. He has 11 sites set up and the workshops will be November 17-24<sup>th</sup>. Workshop info was put on the WVASFAA list-serve; the WV Division of Rehabilitation Services list-serve; and the secondary school counselors/county contacts list-serve instead of doing a paper mailing. Jack Toney, Judy Kee Smith, and Michelle Wicks will provide HEPC update. Amy Hamilton-WV State Treasurer's Office will send Smart 529 info to each host. Nina Morton-AES will send Education Planner info to each host-she will not be able to attend any of the workshops this year.

Training materials will be delivered to each site on Friday. There will be a session during this conference to discuss the information. Very similar to what we are already doing, but everyone will be able to take a notebook home with them. This will allow attendees to get CE credit and the sites should emphasize this with attendees. Counselors do not know this yet and this should be added incentive for them to attend. Committee is working on getting actual college credit for counselors. There is a trainer's manual and a manual for each attendee to take back to the office. Trainers can also watch a webinar from their office to get instruction on the materials. Discussion on sending out announcement on list serves to let counselors know they can get CE credit. Reimbursement cost is now \$100 and must be approved by the president before being sent to Sharon

#### NEWSLETTER

The fall newsletter is complete and online. Information that Patricia King had for newsletter has been forwarded to Lake Tackett.

#### MEMBERSHIP

There are 137 members currently. There is 1 auxiliary member but Sandra is not sure who it is. Some discussion about what an auxiliary member is but no one really knew. There are 31 lenders and 5 government agencies. 91 members are school representation. WVSU pulls up under two codes in the database and Sharon suggests that the web person clean it up a little.

## AWARENESS

Nina and Brian attended a meeting at HEPC on College Goal Sunday. They want to bring it into the state by Feb. 2010. The trio program is applying for the grant and administering the program and the financial and sites will be handled by HEPC. Nina did ask, with everything going on in the industry, about funding because in the past lenders and guarantors have paid the costs. You must use everything with the College Goal Sunday logo. Nina was told that the money was there. Brian suggests that this is not to replace what we do, but it should be in conjunction with what we do. First year will start small with just a few sites and then expand.

## ARCHIVES

Archives are electronic. There are still archives at Ohio Valley that we have not been able to retrieve and when we receive them they will need to be digitized. Someone from OV will be attending the conference. Nina says she has a lot of things where she closed the office. She inquired what she should do with them. Suggestion was made that we do grab bags and put the money in the WVASFAA coffers.

## GOVERNMENT ISSUES

Lots of legislation has been discussed. Recommendations were made to cap promise award and possibly instate a community service component. They want to get away from changing academic criteria.

## WEBPAGE

Carla questioned how to get the exhibitor form on the website. She sent it to McRae but it never got to the website. She was not sure how to get a list or history of lenders. The information should go to the web person and that person should get it to Paula at ATAC. Since there was no registration online for vendors, Carla was not sure how to register all the vendors. Sharon has make-shifted something for everyone but TG. Karen should redo everything with the website.

## NASFAA TRAINER

We are doing NASFAA training as part of the conference by Tresa Weimer

## PROMOTION

Anyone going down for Higher Ed Day (March 20), should check into a hotel room soon because basketball tournaments are going on at the same time.

## LONG RANGE PLANNING

No report from Vicki. This will be her last conference as long range planner.

## FALL 2008 CONFERENCE

### PROGRAM COMMITTEE

We have 13 first time attendees. 66 registrants and we are usually around 100 counting vendors. Probably see a drop off of Votech centers because FSA is this week in Dallas. Program is structured with HEPC at 1:00 tomorrow, Thursday is Greg Martin and NASFAA training and Friday is Fed Update.

### SITE COMMITTEE

Breakfast in the morning will be in Visions restaurant with sign in sheet from 7:00 to 8:30 for Exec. Committee and Buck's meeting will be from 9-10:30. Lunch will be in Visions with sign in sheet for Exec. Committee. Vicki will be picking up Rick shipman from Yeager tomorrow.

### OLD BUSINESS

Sharon has old business; Vicki was not able to get records audited. Our records have not been audited yet. She says that if anyone has suggestions, please let her know. Cindy will check with someone at work to see if he can audit the records.

### NEW BUSINESS

No new business

### ADJOURNMENT

Adjourned at 7:35pm